

ascom

Berkshire SD4

User Guide

Thank you for choosing a Berkshire SD4. You have selected a British made telephone which incorporates the very latest technology to provide a stylish instrument which will give many years of excellent service.



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This booklet will ensure that you obtain the best use of your telephone.

1. *Preparing to use your Berkshire SD4*

INITIAL CHECK

All our telephones are thoroughly checked and tested and leave our factory in perfect condition.

If, however, you find that there is evidence of damage, please return your telephone to your supplier together with proof of purchase and the unit will be replaced.

TELEPHONE NUMBER LABEL

The telephone incorporates a label underneath the handset for recording frequently used numbers, plus memory key and numbers if necessary.

REMOVE THE LABEL COVER AS FOLLOWS:

- Insert a thin lever in the slot at the bottom of the cover and gently remove

Take care not to damage the telephone body whilst doing this

- Replace the cover by inserting the top edge into the recess and clipping the bottom into place.

CONNECTION

The Berkshire SD4 is designed to work with your hotel's telephone line.

- Plug the telephone line cord terminating plug into your line socket
- Lift the handset and listen for dial tone

On hearing the dial tone your Berkshire SD4 telephone is ready for use.

If you do not hear a dial tone, or have difficulty making or receiving calls, please refer to the HELP section of this guide.

2. *Using your Berkshire SD4*

RECEIVING CALLS

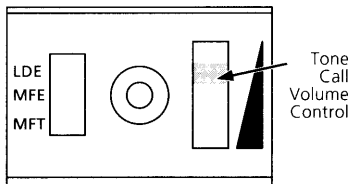
Any incoming calls will be announced by the tone caller. To answer the call simply lift the handset.

ADJUSTING THE TONE CALLER VOLUME

The tone caller volume control is located in the recess in the base of the telephone (see diagram below).

TO ADJUST THE TONE CALLER VOLUME:

- Slide the switch until the desired volume is obtained. Note that the final position turns the ringer volume to its minimum setting. The volume is set to maximum in the factory.



MAKING CALLS

- Pick up the handset
- Listen for a dial tone
- Press the keypad buttons for the telephone number required

3. *Facility Buttons*

To use the hotel facility buttons on the right hand side of your Berkshire SD4, simply lift the handset and press the appropriate button. E.g. if you have a Message/Voice Mail button and the lamp is lit, simply lift the handset and press the Message button to listen to your messages.

4. Help

The Berkshire SD4 is available with BS6312 (ie 'BT'), or RJ45 or RJ11 plug. You should have the correct plug to match your socket.

When first connecting or reconnecting to an exchange line, lift the handset and listen for the dial tone. If you have any problems the following simple checks may help to identify the problem.

NO DIAL TONE

- Check that the telephone plug is fully inserted in the socket and lift the handset
- If the problem persists, try connecting the Berkshire SD4 into another socket if available. If the telephone works in the new socket, then the original socket is faulty
- If another telephone is available, plug it into the socket being used for the Berkshire SD4. If the other telephone works properly, the Berkshire SD4 must be faulty. See the Guarantee.

CHANGING THE FACILITY BUTTONS

These numbers are normally pre-programmed by Ascom to Customer requirements. However, they can be re-programmed in-situ. Contact the Ascom HelpDesk (telephones) on 029 20500700 for guidance.

5. Care

A few simple precautions will ensure your Berkshire SD4 keeps its initial good looks for many years.

- Do not leave it in direct sunlight. This will eventually cause the colour to fade
- Do not use abrasives or spray to clean it. Abrasives will scratch the high gloss finish and sprays may enter the telephone and damage the circuitry

- We recommend that a damp soft cloth is used to wipe the telephone occasionally to maintain your Berkshire's good looks
- It can be dangerous to use telephones near a full bath or sink. All electrical items should be kept away from water.

6. Approval notes

The Berkshire SD4 may be connected to the following types of installations:

- Direct exchange lines providing Multifrequency (MF) signalling
- Extensions to Direct Exchange Lines using the new plug and socket connection systems
- Compatible Private Automatic Branch exchanges (PABX's) which do or do not return secondary proceed indication Please contact your Berkshire supplier to confirm compatibility
- A payphone extension socket.

The Berkshire SD4 is not suitable for connection to:

- Shared service (party) lines
- DC 'Code C' switchboards
- British Telecom cordless switchboards in the range 2 exchange lines, 6 extensions capacity up to 5 exchange lines, 25 extension capacity
- A 1 + 1 carrier system.

The Berkshire SD4 is approved for use with the following facilities:

- simple telephone facility
- calls to the BT emergency service (999 calls)
- storage of telephone numbers in non-volatile memories
- abbreviated dialling of stored telephone numbers
- MF tone dialling
- message waiting lamp (optional)
- visual call indication
- operation in the absence of proceed indication
- The connecting plug at the end of the line cord meets the requirements of the Telecommunications Network Voltage (TNV).

The Berkshire SD4 has a REN of one.

Guarantee

Your Berkshire SD4 telephone is designed and manufactured to exacting quality standards. This enables Ascom to offer a full 10 year guarantee from the date of purchase. This guarantee protects against faulty material or workmanship, applies to the UK only and is not transferable.

The terms and conditions under which the guarantee will be valid are as set out below.

1. Misuse or any modification carried out to the telephone, or operation other than in accordance with the instructions supplied, will invalidate the guarantee.
2. Damage arising from incorrect installation, accidental damage or consequential loss however so arising, are not covered under the guarantee.
3. In the event of a fault developing during the period of the Guarantee, the complete telephone should be returned to your supplier, adequately and safely packed, together with proof of date of purchase.
4. The liability of Ascom Telecom Limited will be limited to the cost of repair or complete replacement of the defective instrument, at the discretion of the company.
5. The terms of this guarantee do not effect your statutory rights.

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APPROVED

for connection to
telecommunication systems
specified in the instructions for use
subject to conditions set out in them

Any other usage will invalidate the approval of the apparatus if as a result it then ceases to comply with the standards against which approval was granted.



Conforms to
EMC Directives
89/336/EEC and
73/23/EEC